



State March Intern, March for Life Education and Defense Fund

The March for Life Education and Defense Fund is a 501(c)(3) non-profit organization that coordinates the world's largest annual pro-life event and civil protest. Through the annual March in Washington, D.C.; marches in state capitals across the country; and being the collective voice of pro-life marchers on Capitol Hill, in state capitals, and in the media; the organization is uniquely positioned to unite, educate, and mobilize pro-life Americans in the public square to build a culture of life.

The State March Intern should be diligent and hardworking with flexible problem-solving skills. The ideal candidate will exhibit very strong organizational and communication skills and impeccable attention to detail. This position requires remote work with the additional option for a hybrid schedule with in-person work in our Washington, D.C. office. The primary responsibilities include updating state march marketing materials and sharing them with our partners, participating in external state march meetings, and drafting communications. The timeframe for the position is September 2025 to November 2025 with approximately 5-10 hours per week. This internship also includes a reserved volunteer spot at the 2026 National March for Life on January 23rd if desired. This is an unpaid internship.

Responsibilities include, but are not limited to:

- Participating and taking minutes in weekly planning meetings with State March stakeholders.
- Preparing and taking minutes for State March Committee meetings with participating organizations.
- Assisting in the preparation and coordination of State March promotional materials with the Communications team, including emails, social media posts, print materials, etc.
- Assisting State March Coordinators in other event-related tasks and communications as assigned.
- Preparing and customizing invitations and acknowledgement letters for participating organizations, volunteers, and speakers.

Qualification Requirements:

- Excellent verbal and written communication skills.
- Accurate, precise, and orderly data management skills.
- Excellent follow through.
- Pursuing a bachelor's degree.
- Experience in event management is preferred.
- Experience in Canva is preferred.
- Proficient computer skills, Microsoft Office Suite (Word, PowerPoint, Outlook, and Excel).
- Passion for building a culture of life.

Please send cover letter and resume to Michaela Reyes Greene (MichaelaGreene@MarchforLife.org) by August 18th.

We thank all applicants in advance for their interest in interning for the March for Life; however, only those selected for an interview will be contacted.